BELWAY
LABOUR MANAGEMENT

Covid Vaccination Declaration Form

NSW Government Public Health Orders are in affect that prevent some employees from working based on their vaccination status, the address they work and/or the site they work at. These rules vary frequently and key rules that impact most of our employees have been summarised on our website at https://www.belway.com.au/covid-employee-update

As a business with staff on various customer sites, it is important that we're aware of which employees are impacted by Covid and Vaccination Rules and ask all employee to complete this form by ticking any of the boxes that apply to you as at the time you're completing this form.

☐ I have **not** been vaccinated against COVID-19 and have **not** booked a vaccination.

☐ I have **not** been vaccinated against COVID-19 but have a vaccination **booked** on _____
Date of vaccination

☐ I have received one dose of the COVID -19 vaccine on_____and am booked for
Date of first vaccination

my second dose on _____
Date of second vaccination

☐ I am fully vaccinated. I received by first dose on_____and have received my
Date of first vaccination

second dose of the COVID-19 vaccination on _____
Date of second vaccination

Location of first COVID -19 vaccination dose _____

Location of second COVID -19 vaccination dose _____

☐ I have a completed medical **contraindication/exemption form.**

_____	_____	_____	_____
Employee no	*Employee name*	*Employee signature*	*Date*

*Vaccination Certificates to be emailed directly to vaccines@belway.com.au

By signing the above, you declare the information captured above to be accurate. Employees that have provided false or untruthful information will be subject to disciplinary action, up to including termination of employment and Belway may be required to report this to the NSW Government.

The information gathered will be used for the purpose described in this procedure. The information will be securely handled and stored in accordance with the Australia Privacy Act 1988, and only senior management or other authorised personnel with a need to know will have access to the data

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